

# Groups

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# How to Create Groups?

Creating groups in Cloudpanzer can be a useful way to manage and organize users. Group management can help ensure that users have the appropriate access and permissions to perform their tasks and responsibilities within the portal.

## Tutorial :

**You can watch the Video or Continue reading the post.**

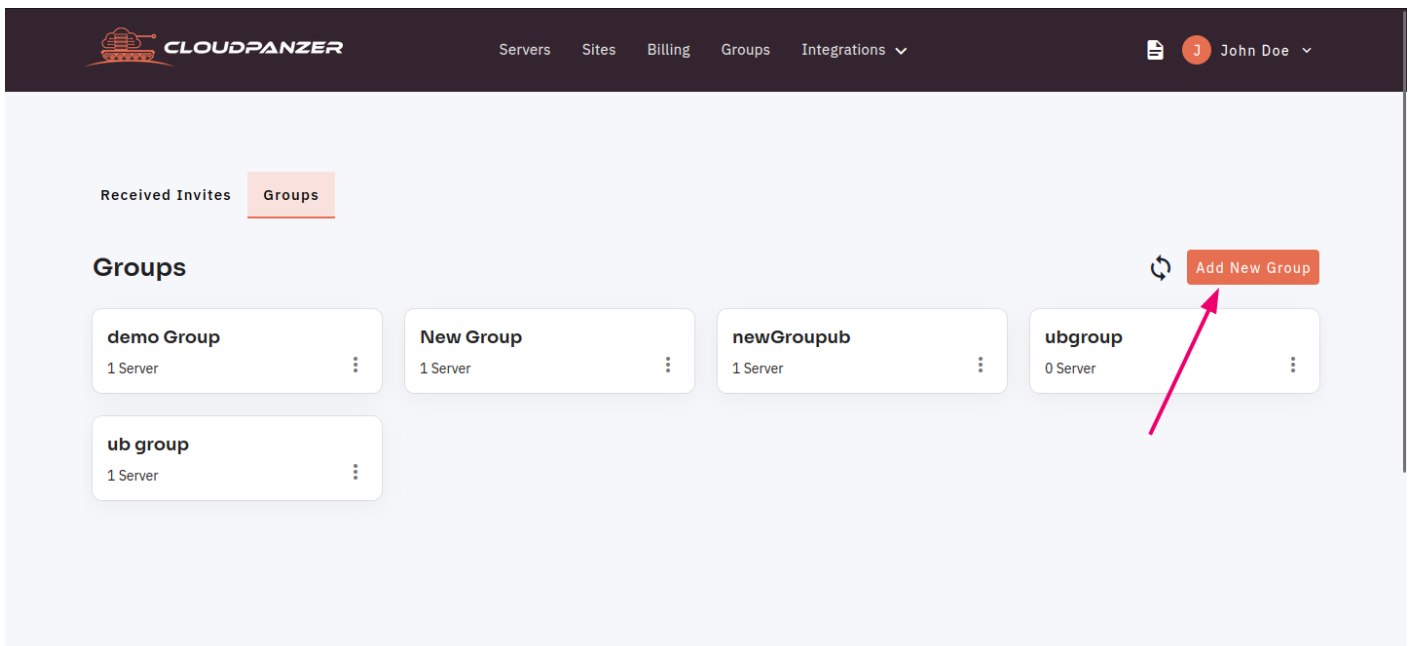
<https://www.youtube.com/embed/etp7sFFSLvc>

Follow the steps below to Create Groups

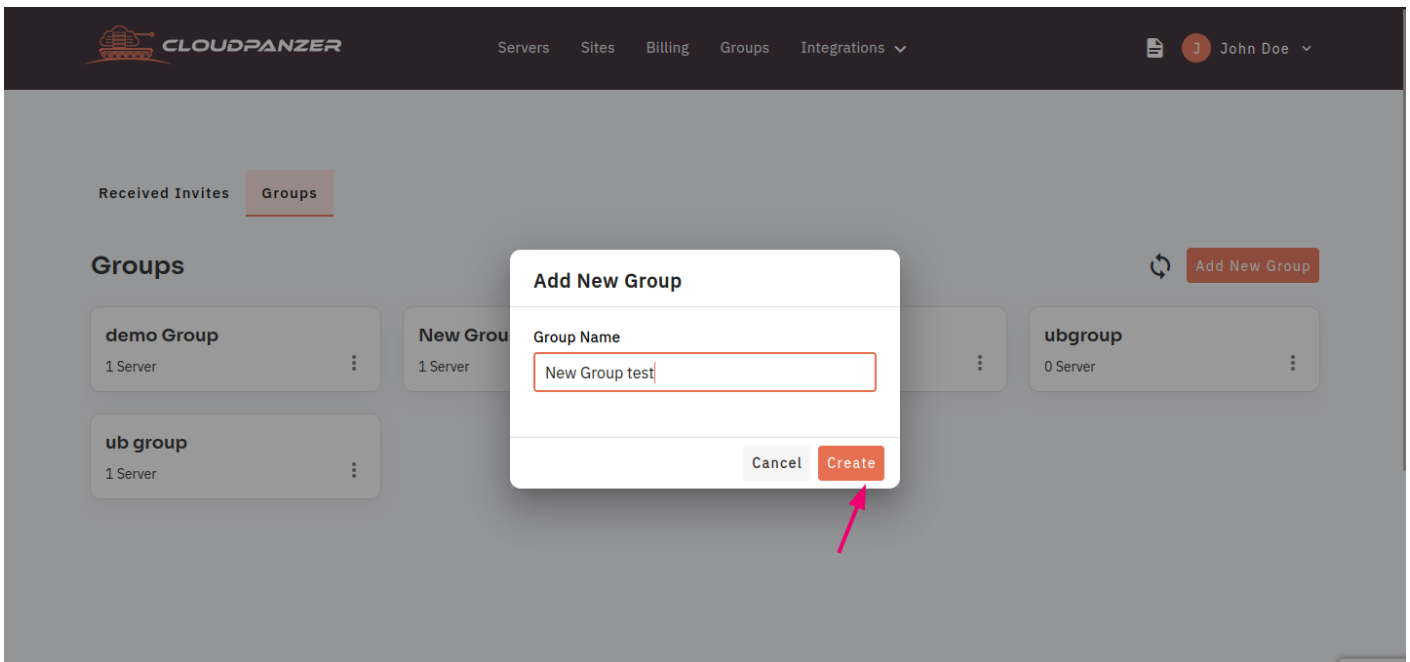
## Navigate to the group

**(Use this link to view How to Navigate**

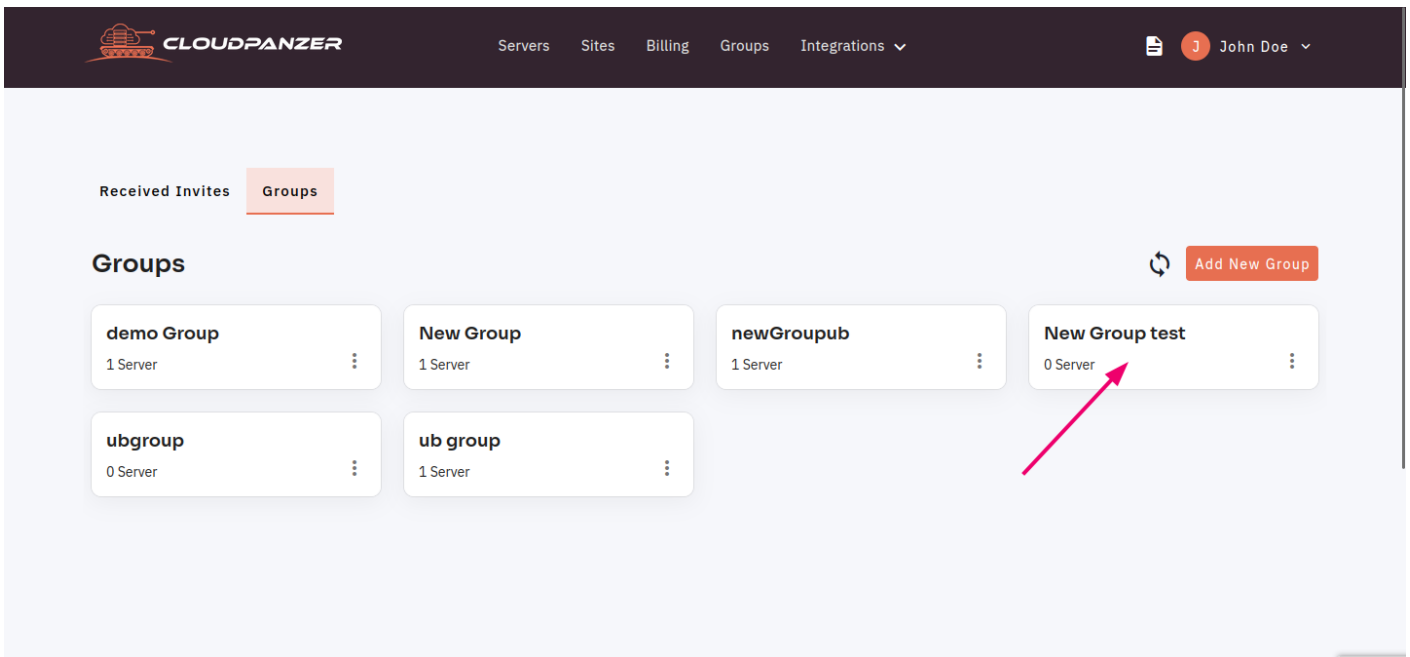
2. Click on the Add New Group Button.



3. Enter the Group name and Click on the Create Button.



Here, you can see the Create Groups successfully.



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Available at <https://kb.cloudpanzer.com/books/mobile-app/page/how-to-create-groups>

# How to Delete Share with teammates Groups?

Deleting a share may not necessarily resource for accessing the group or teammate. If they have saved a copy of the resource or have access to it through other means, they may still be able to access it. If you want to ensure that the group or teammate no longer has access to the resource, you may need to take additional steps such as deleting the resources.

## **Tutorial :**

**You can watch the Video or Continue reading the post.**

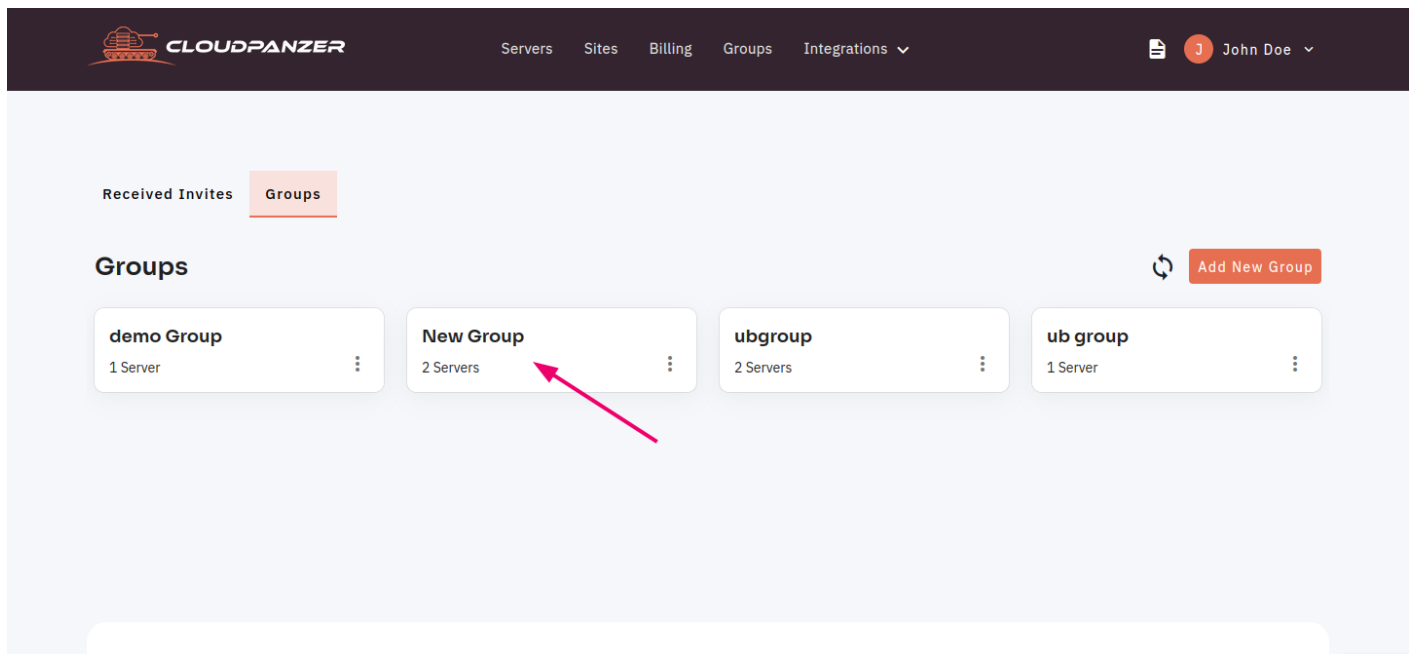
<https://www.youtube.com/embed/FSetVd8tVKE>

Follow the steps below to Delete share with teammates Groups

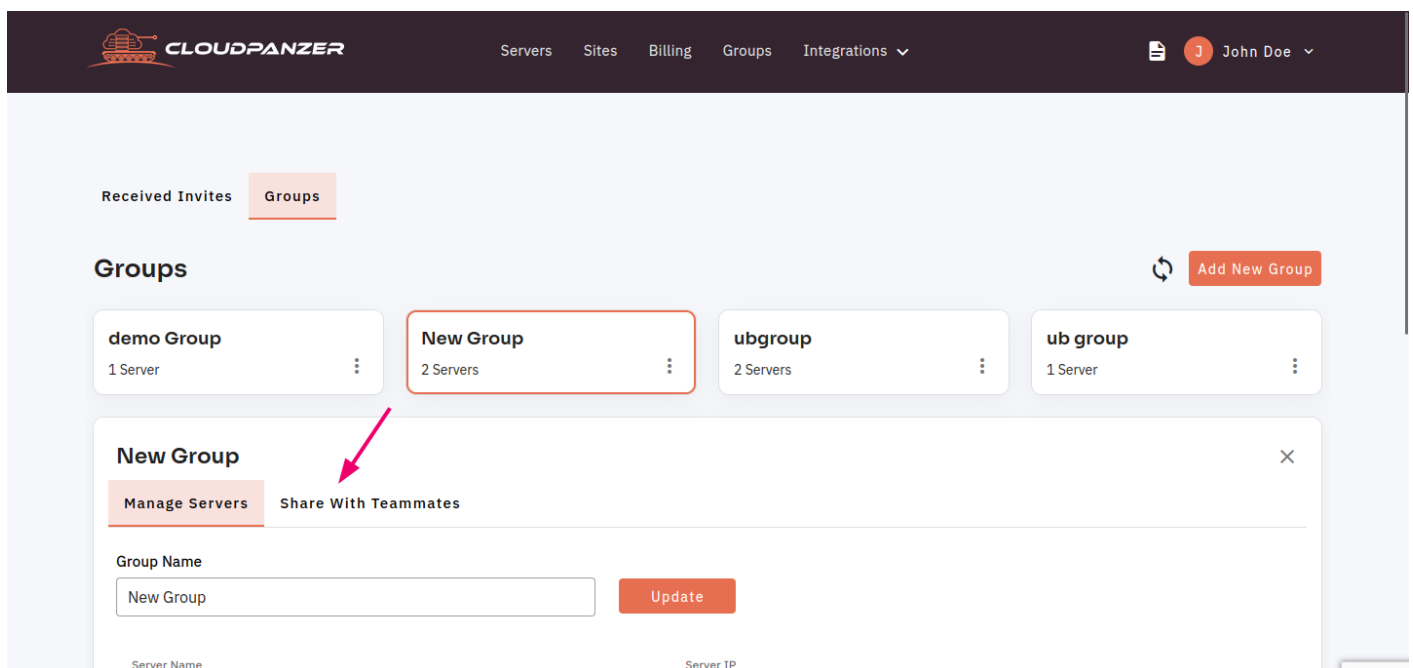
## **Navigate to the group**

**(Use this link to view How to Navigate**

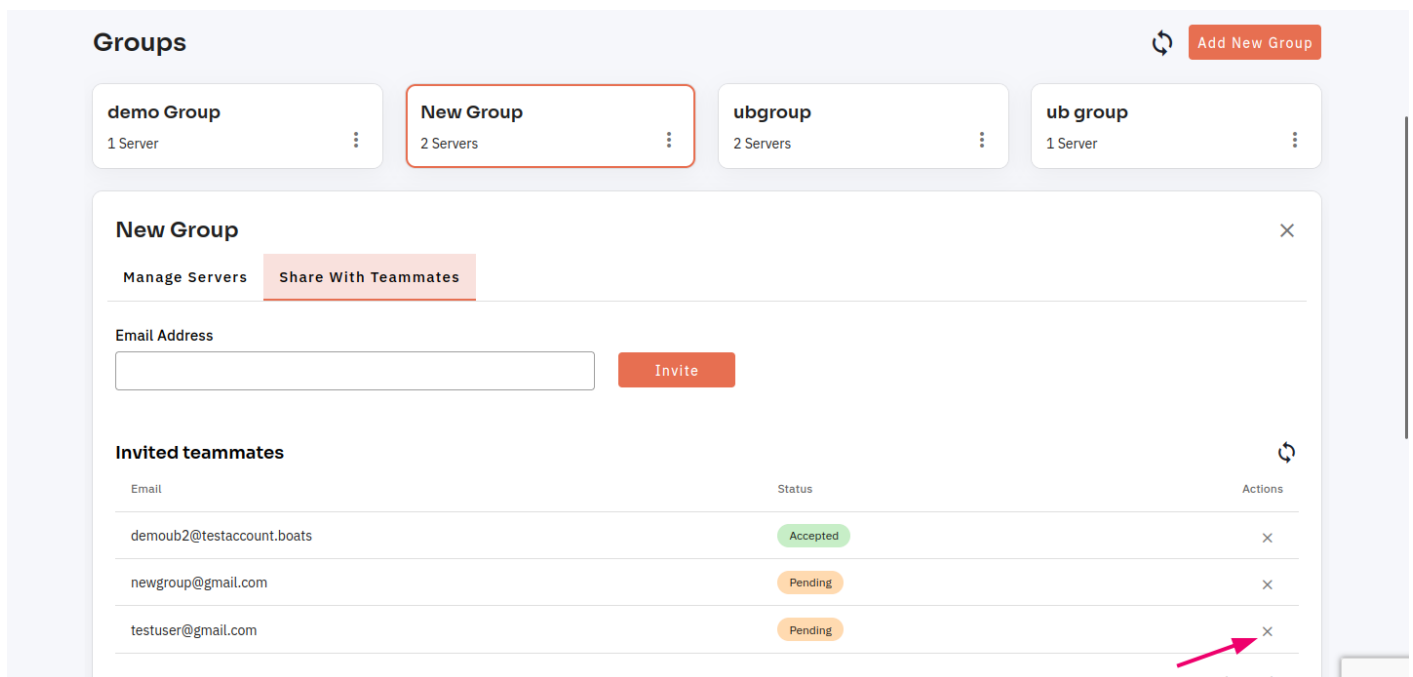
2. Click on the Group Button.



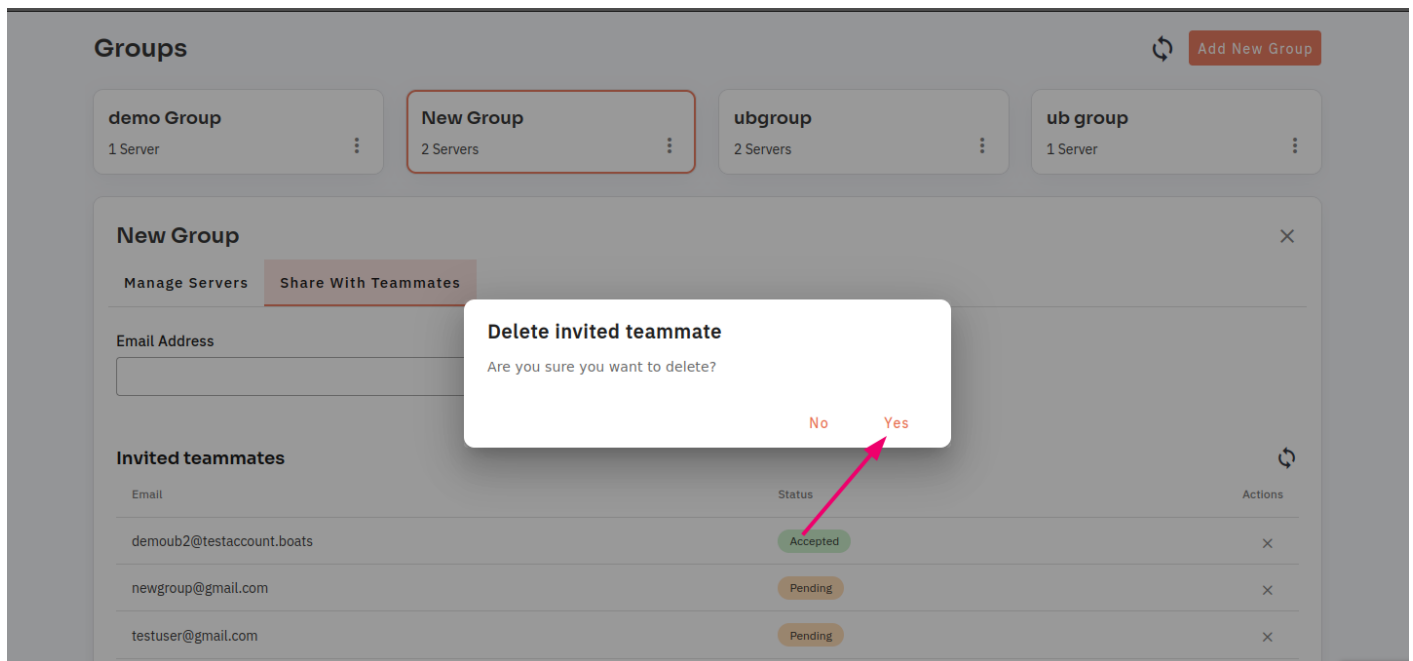
3. Click on share with teammates.



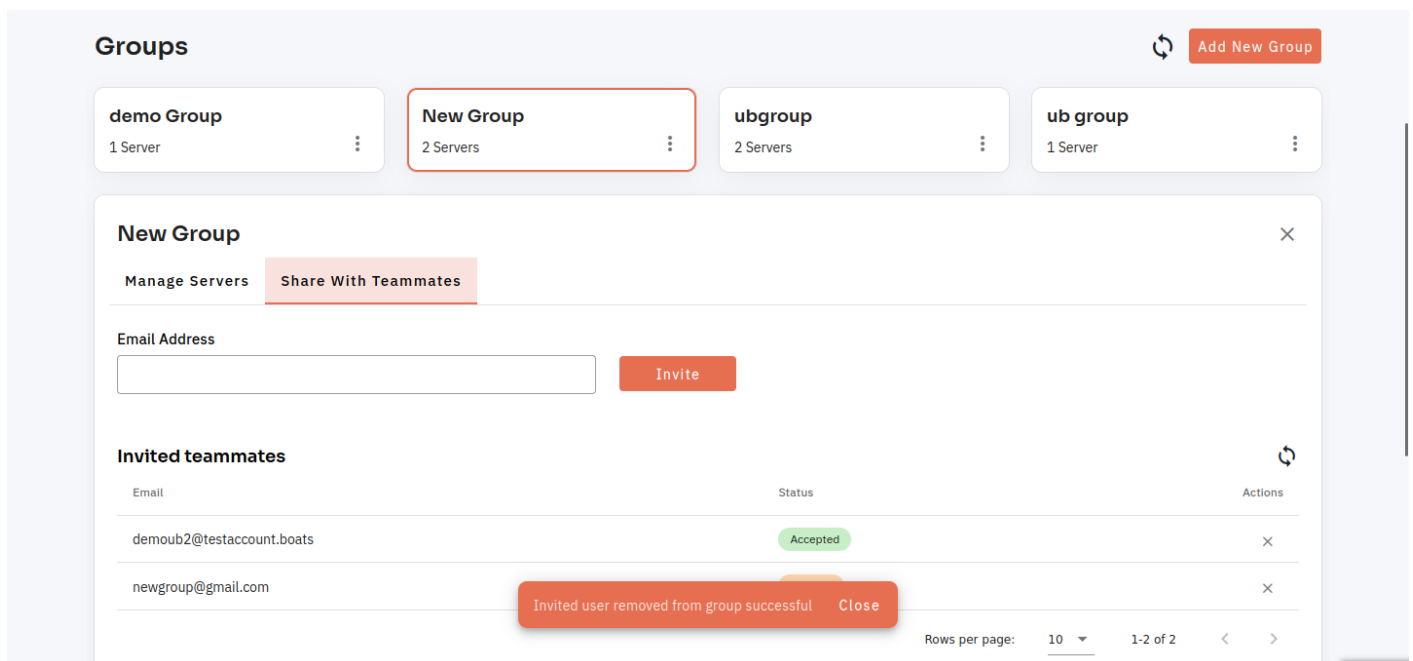
3. Click on the Close icon.



4. Click on the Yes button.



Here, you can see the delete Invited successfully.



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Available at <https://kb.cloudpanzer.com/books/mobile-app/page/how-to-delete-share-with-teammates-groups>

# How to Delete Groups?

As a Cloudpanzer administrator, you may occasionally need to delete groups in order to maintain the organization and functionality of your portal.

## Tutorial :

**You can watch the Video or Continue reading the post.**

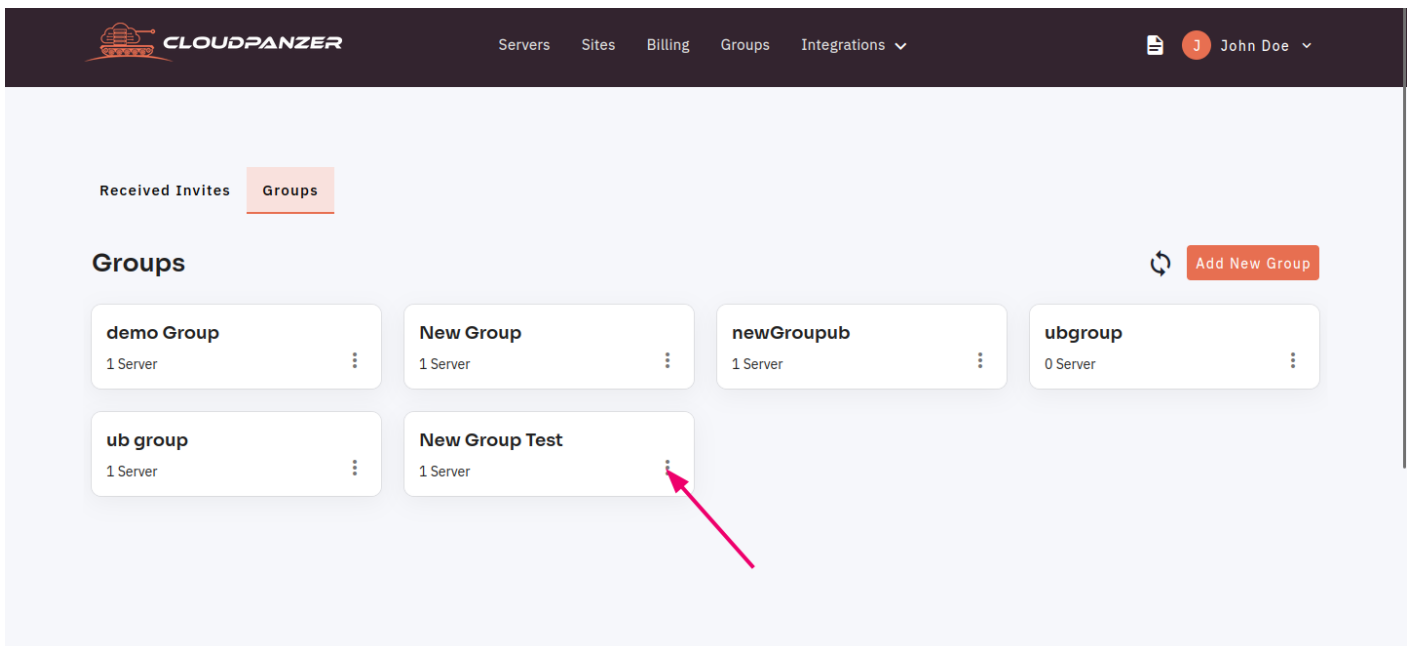
<https://www.youtube.com/embed/VLbZqd9b6xE>

Follow the steps below to delete groups

## Navigate to the group

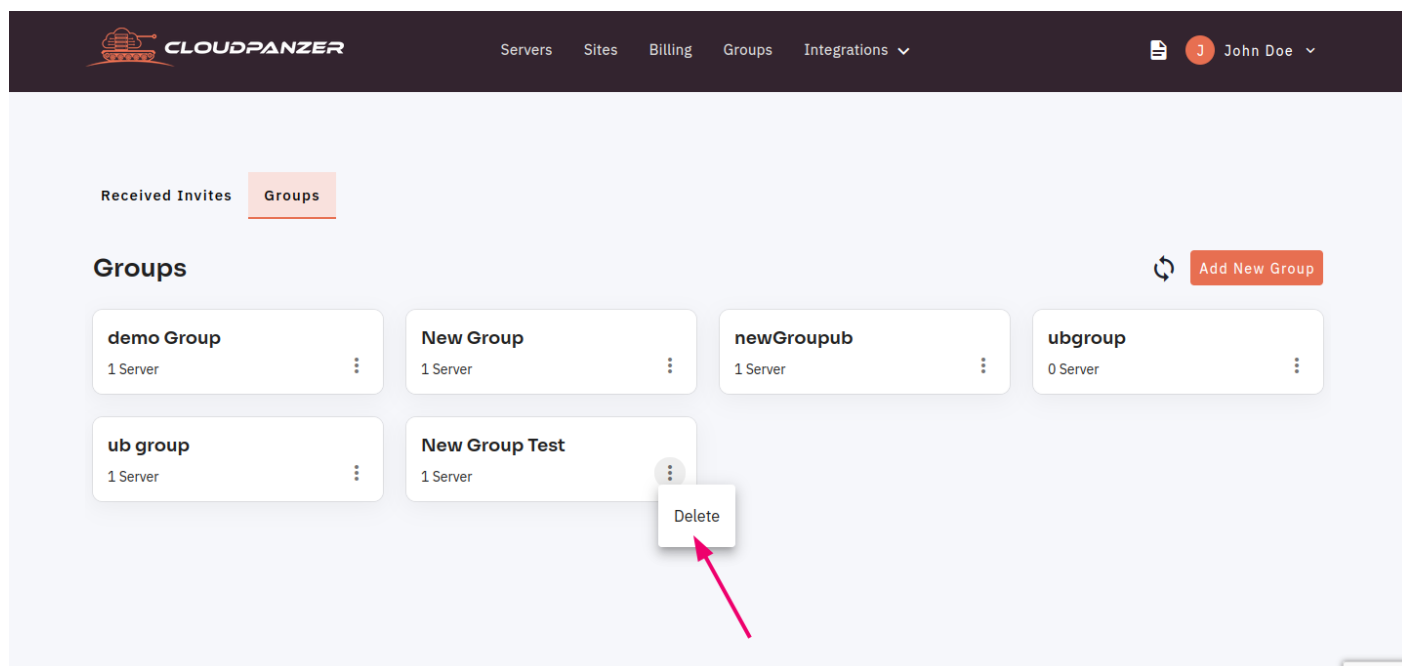
**(Use this link to view How to Navigate**

2. Click on the menu icon.

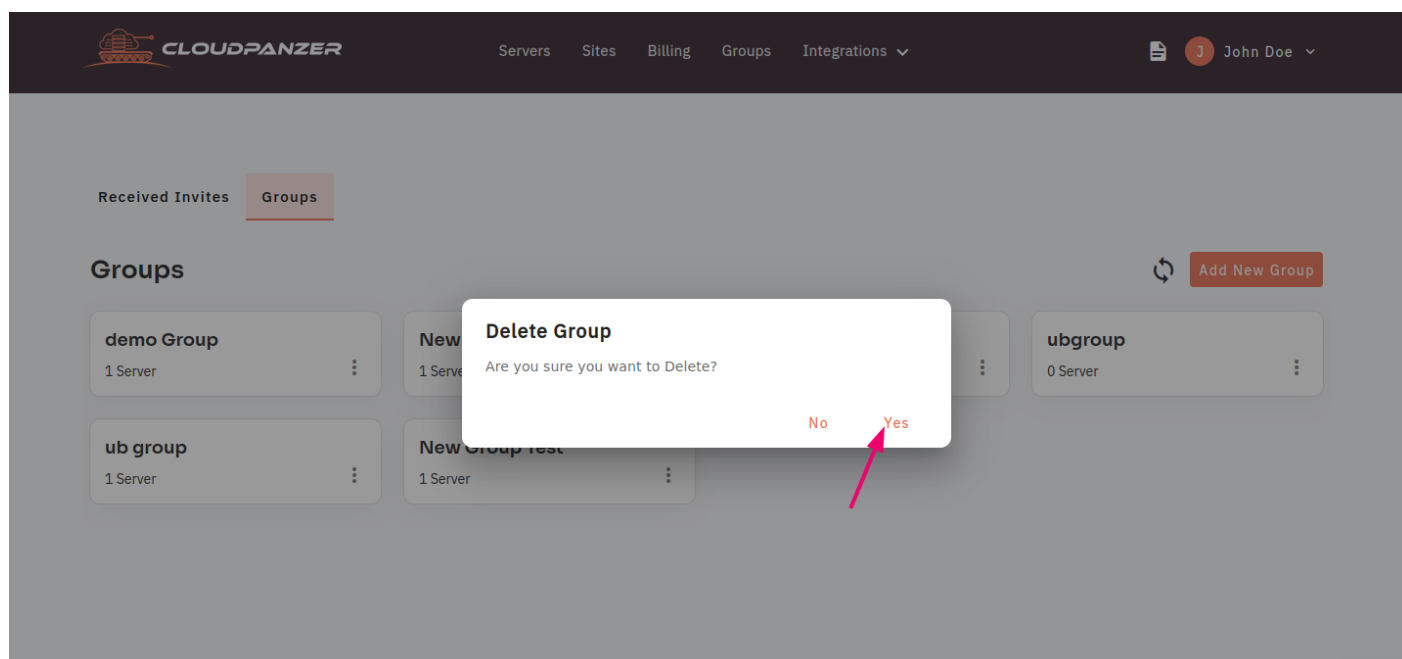




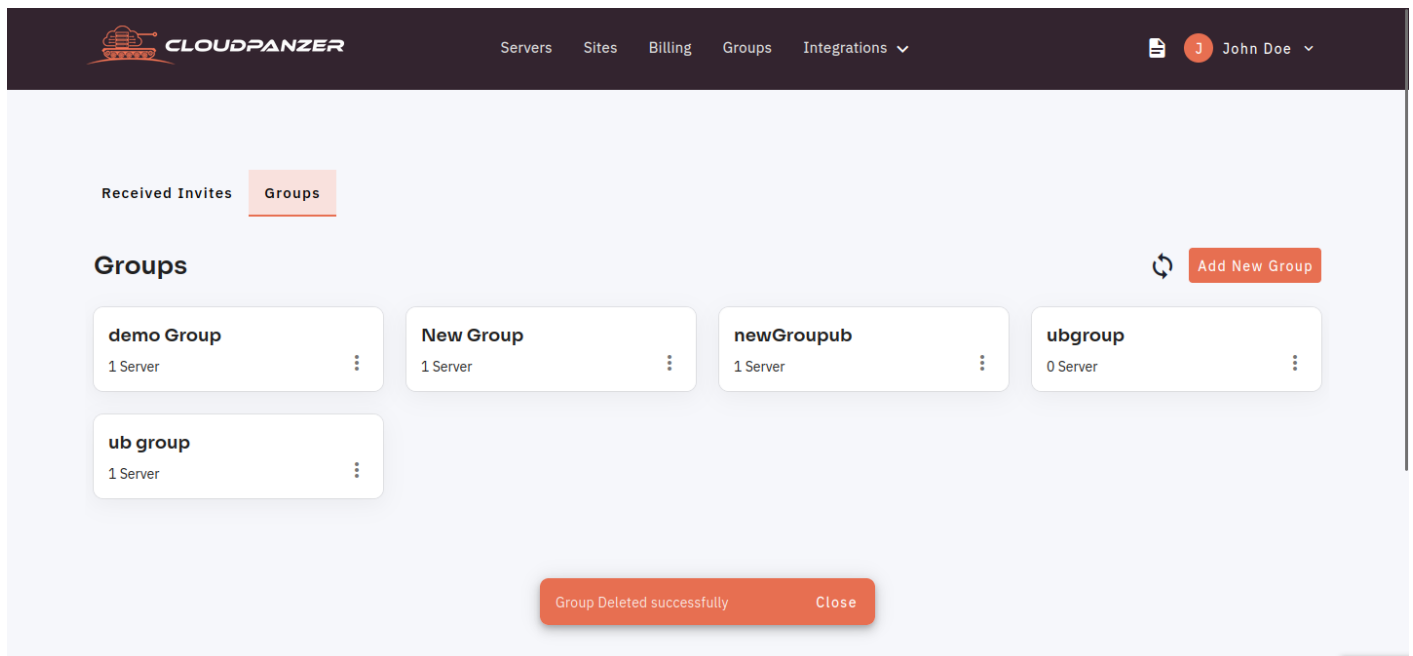
3. Click on the Delete Button.



4. Click on the Yes Button Delete Group.



Here, you can see the Deleted Groups successfully.



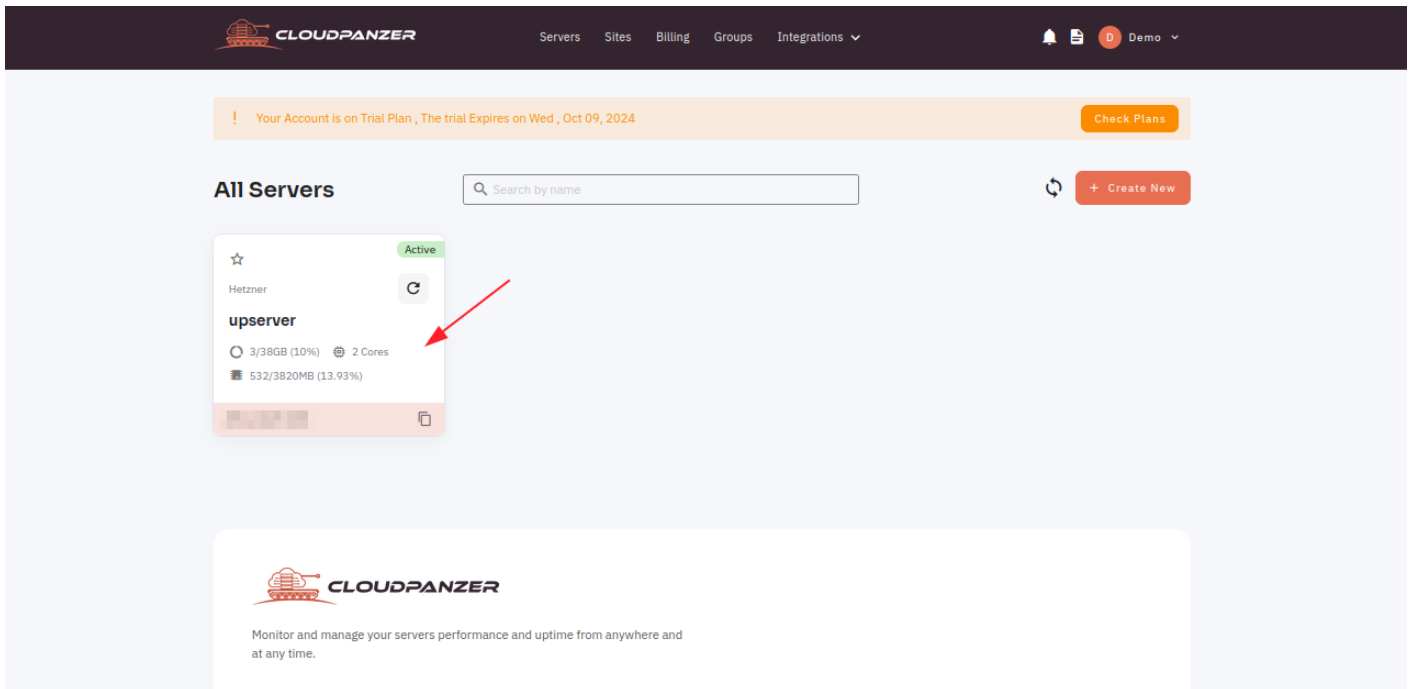
Looking for Web Instructions?

Available at <https://kb.cloudpanzer.com/books/mobile-app/page/how-to-delete-groups>

# How to Navigate Group ?

Follow the steps below to Navigate Group

1: Firstly you are logged in, look for a "Group" and click on it.



# How to Share with teammates Groups?

There are a number of ways to share resources with your team, including using cloud-based document storage and collaboration platforms, file-sharing services, and project management tools. By considering the type of resource you're sharing and communicating clearly with your team, you can ensure that your collaboration efforts are successful.

## **Tutorial :**

**You can watch the Video or Continue reading the post.**

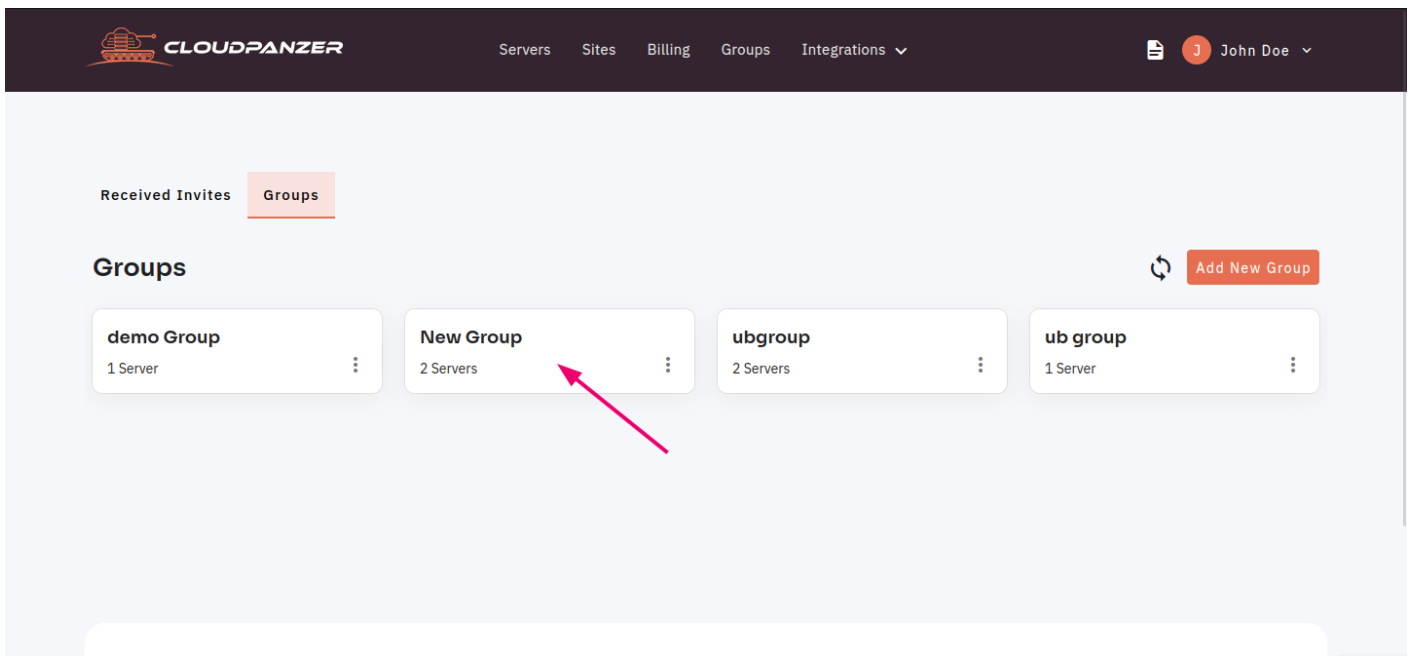
<https://www.youtube.com/embed/dNhK5vjfgjo>

Follow the steps below to share with teammates Groups

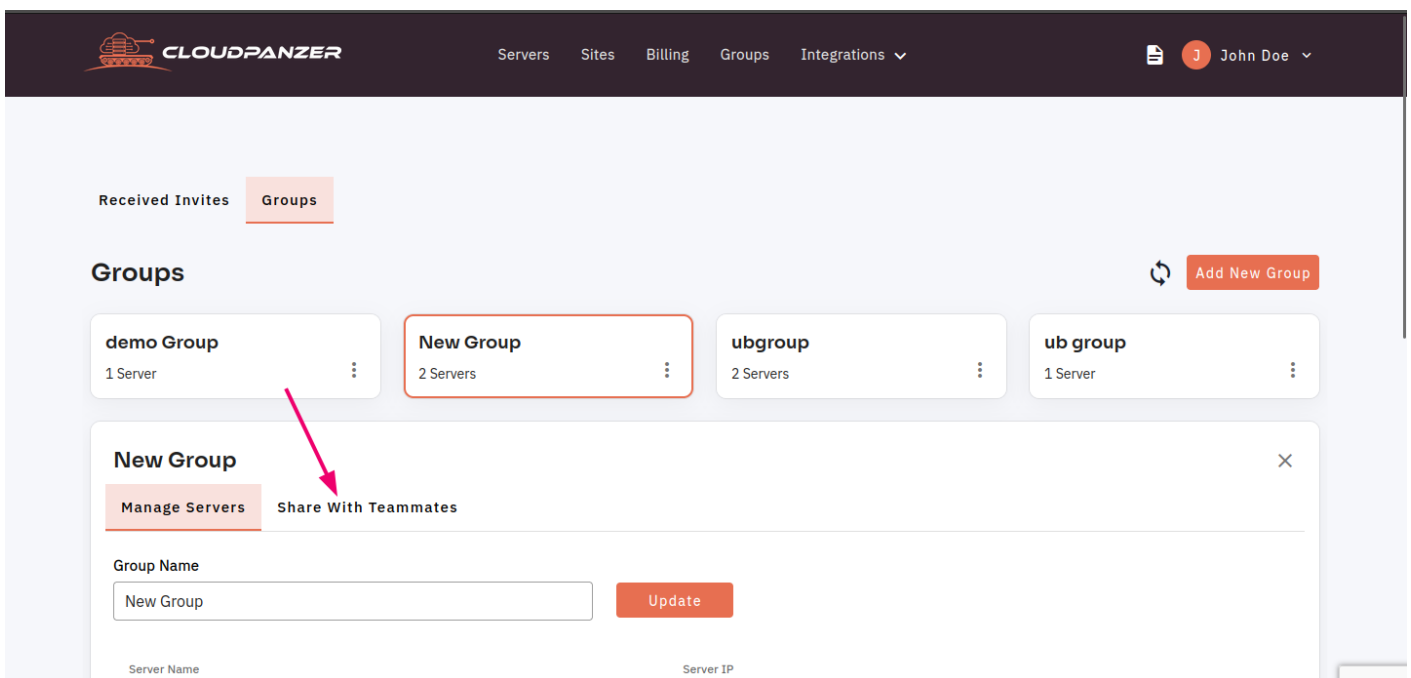
## **Navigate to the group**

**(Use this link to view How to Navigate**

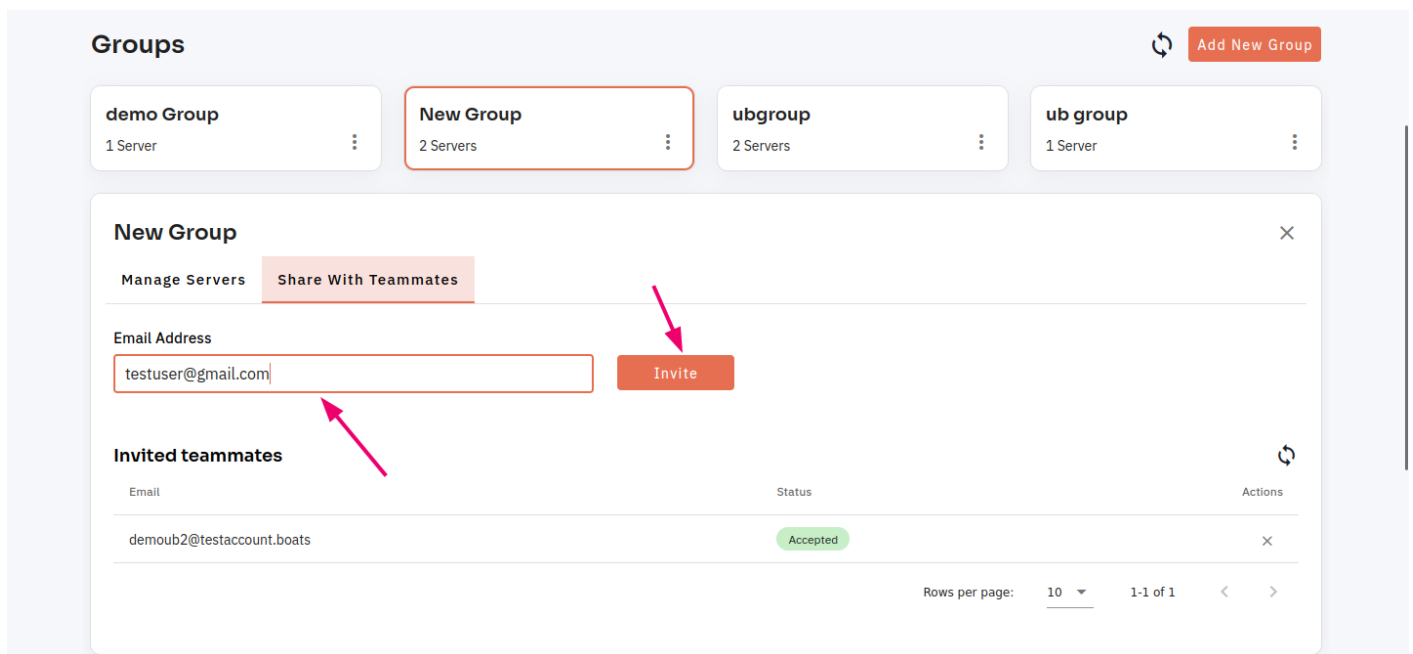
2. Click on the Group Button.



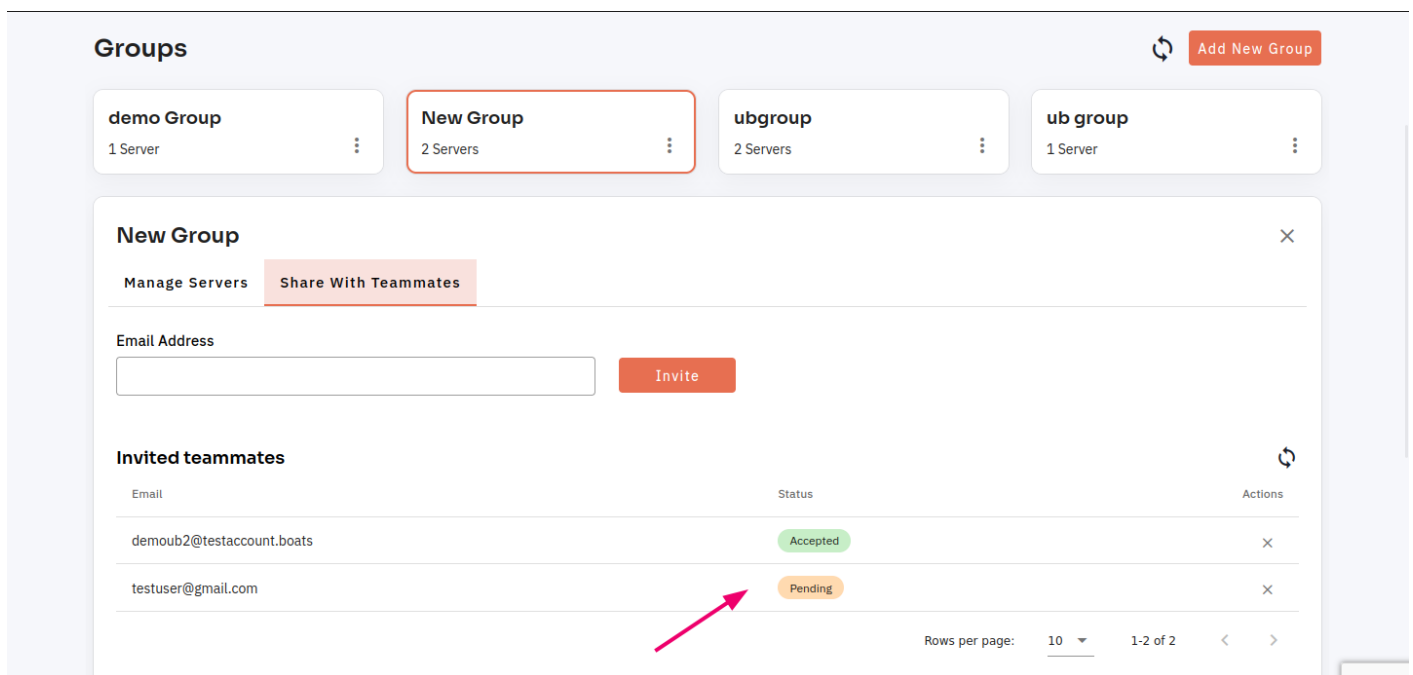
3. Click on share with teammates.



3. Enter the email Address and Click on the Invite Button.



Here, you can see the Invited successfully.



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Available at <https://kb.cloudpanzer.com/books/mobile-app/page/how-to-share-with-teammates-groups>



# How to updated Groups?

Updating groups can be an important task for maintaining the organization and functionality of a Cloudpanzer. Whether you are adding or removing members, changing group names, or modifying group permissions, the process of updating groups requires careful planning and attention to detail.

## Tutorial :

**You can watch the Video or Continue reading the post.**

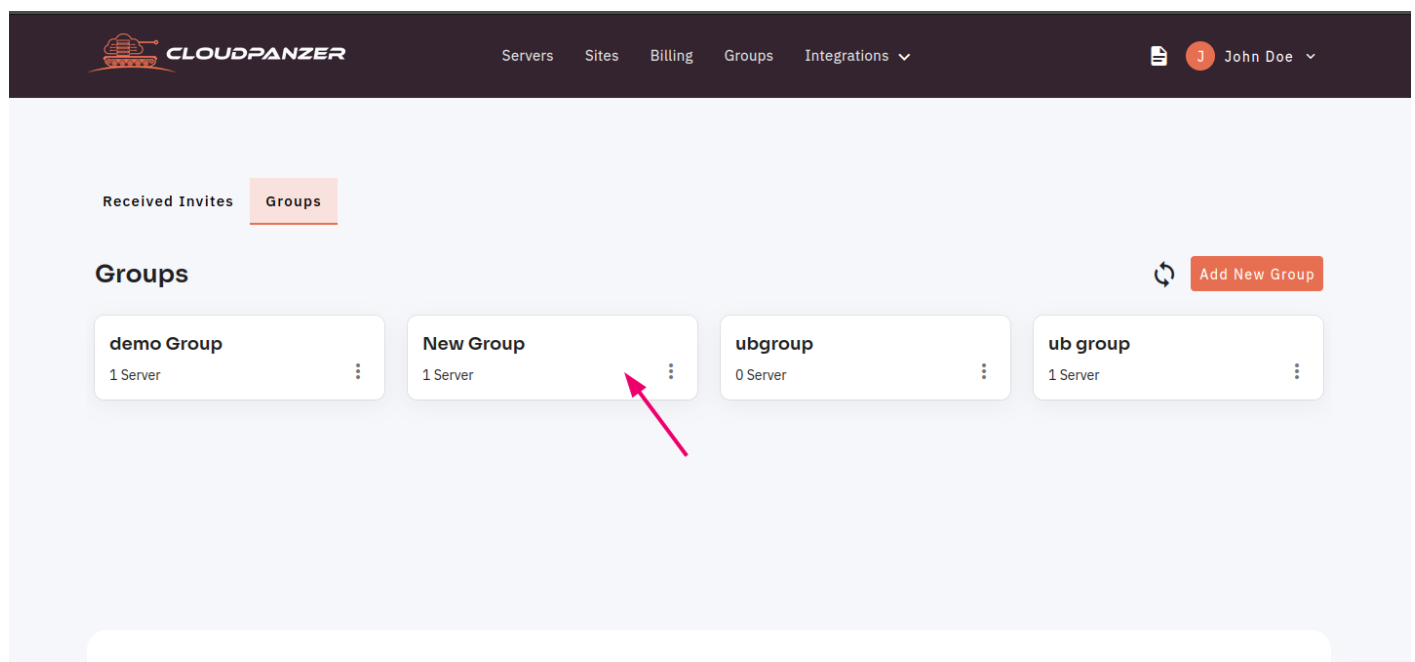
<https://www.youtube.com/embed/vi8L1fsM94s>

Follow the steps below to updated Groups

## Navigate to the group

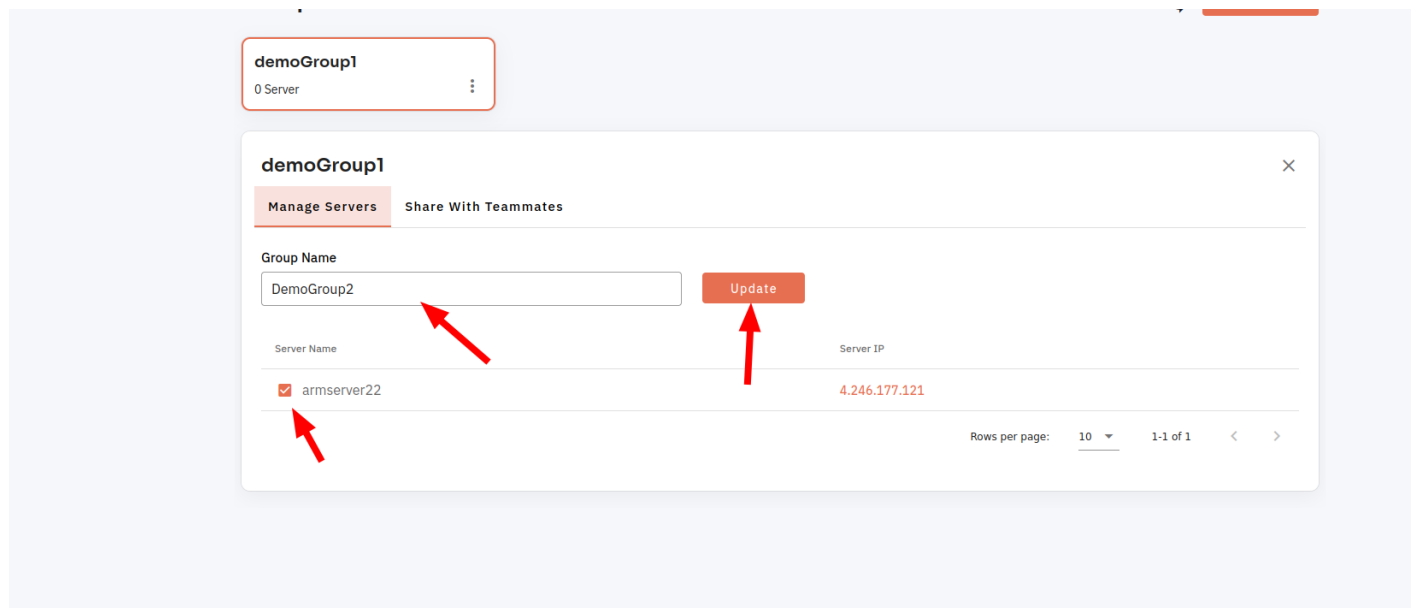
**(Use this link to view How to Navigate**

2. Click on the Group Button.

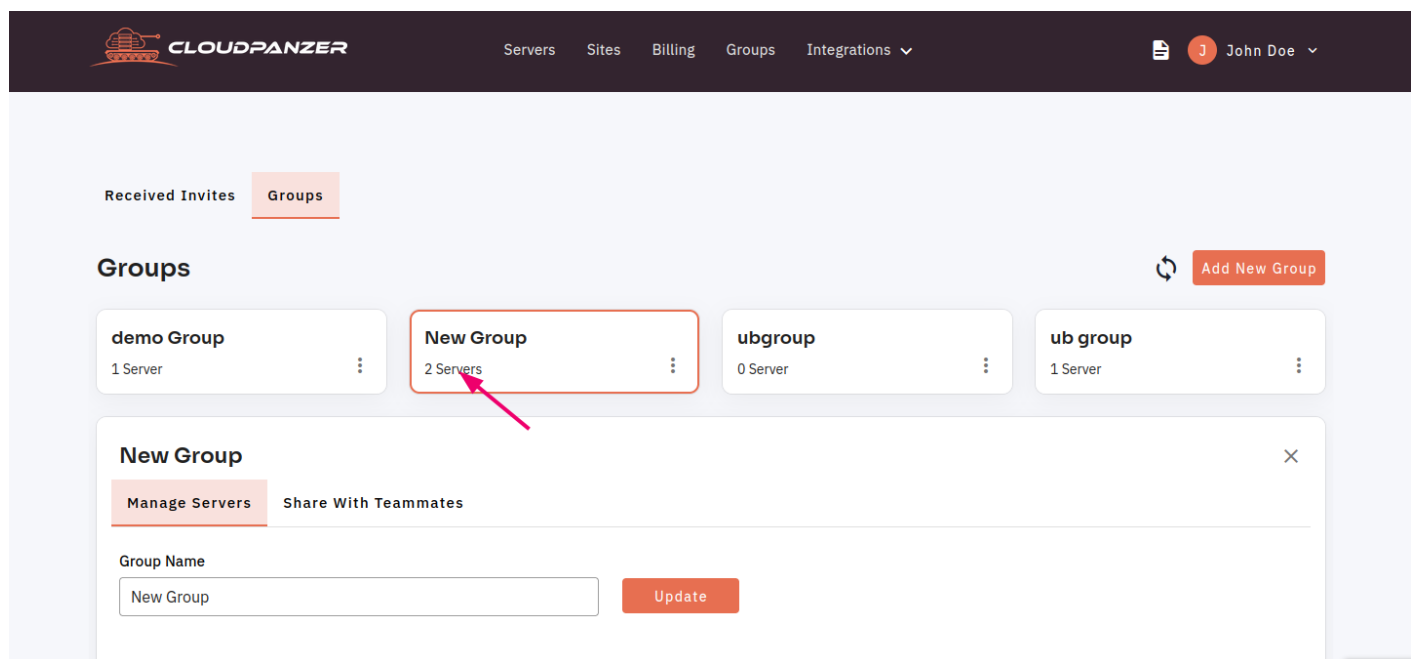




3. Enter the Group name, and server selected and Click on the Update Button.



Here, you can see the Update Groups successfully.



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Available at <https://kb.cloudpanzer.com/books/mobile-app/page/how-to-updated-groups>