

# How to delete server permanently on CloudPanzer?

If you no longer need a server, it is important to permanently delete it to ensure that all data and resources associated with the server are properly removed and released. Before deleting a server, it is essential to make sure you have a backup of all data and resources stored on the server. This includes any websites, databases, files, and other important information. This will ensure that you can recover your data if necessary and avoid any potential data loss.

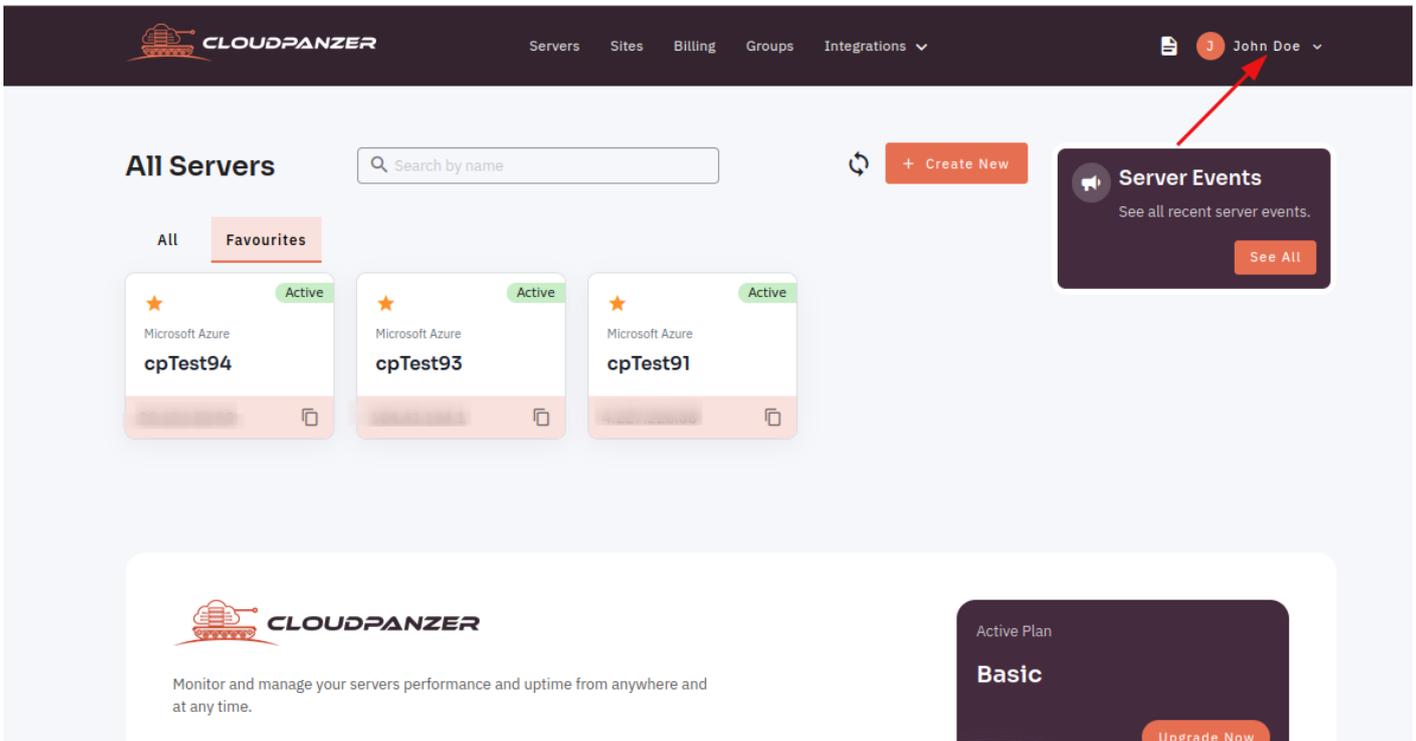
## **Tutorial :**

**You can watch the Video or Continue reading the post.**

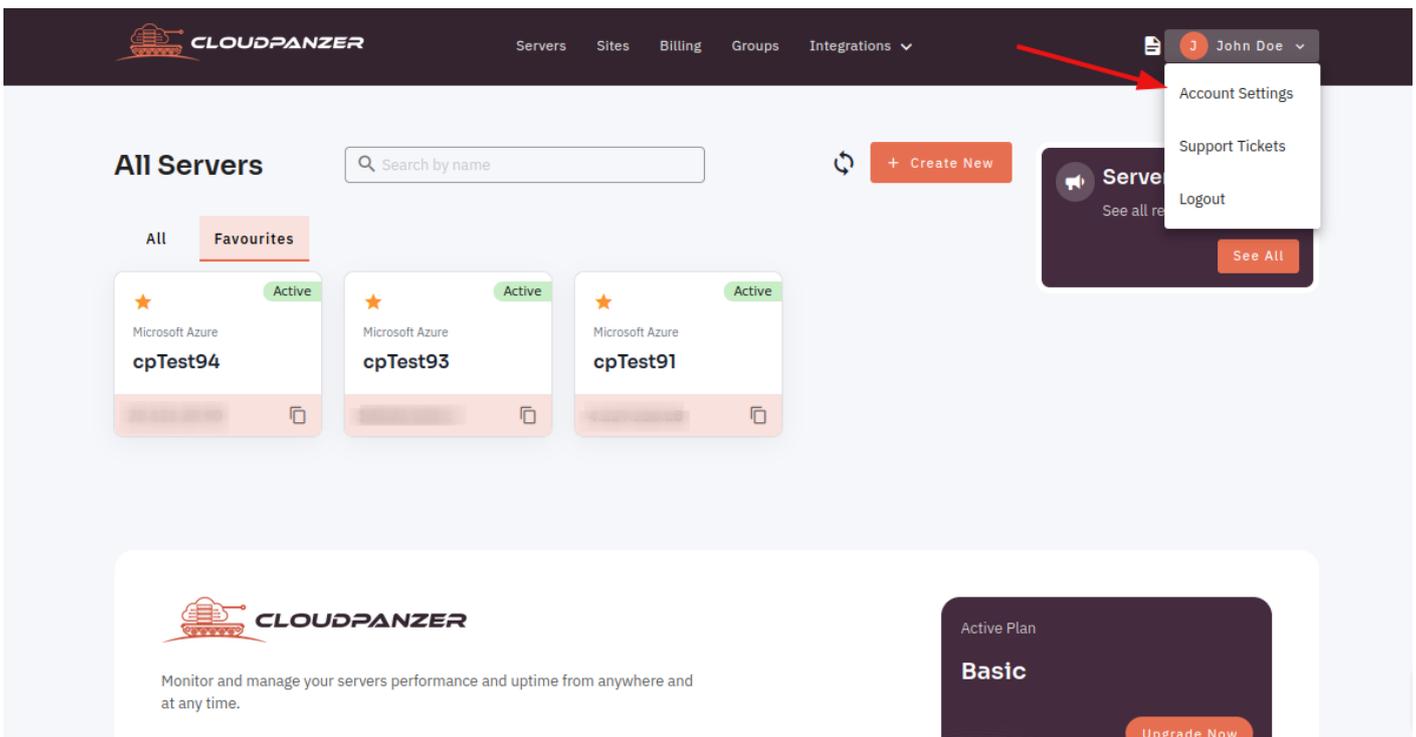
<https://www.youtube.com/embed/ZwDDY7zRGbM>

Follow the steps below to delete the server permanently.

1: Once you are logged in, search for the "Account Settings" option in the menu. This is located in a drop-down menu under your username or it may be a separate tab in the main menu.



2. Click on Account Settings



3: Select the Archived Servers option.

**CLOUDPANZER** Servers Sites Billing Groups Integrations John Doe

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### Profile Information

Manage your personal information, Name, email and phone number.

Full Name: John Doe Phone Number: 9876543210

Email Address: john@testaccount.boats Edit

Save Changes

4: Click on the Delete icon.

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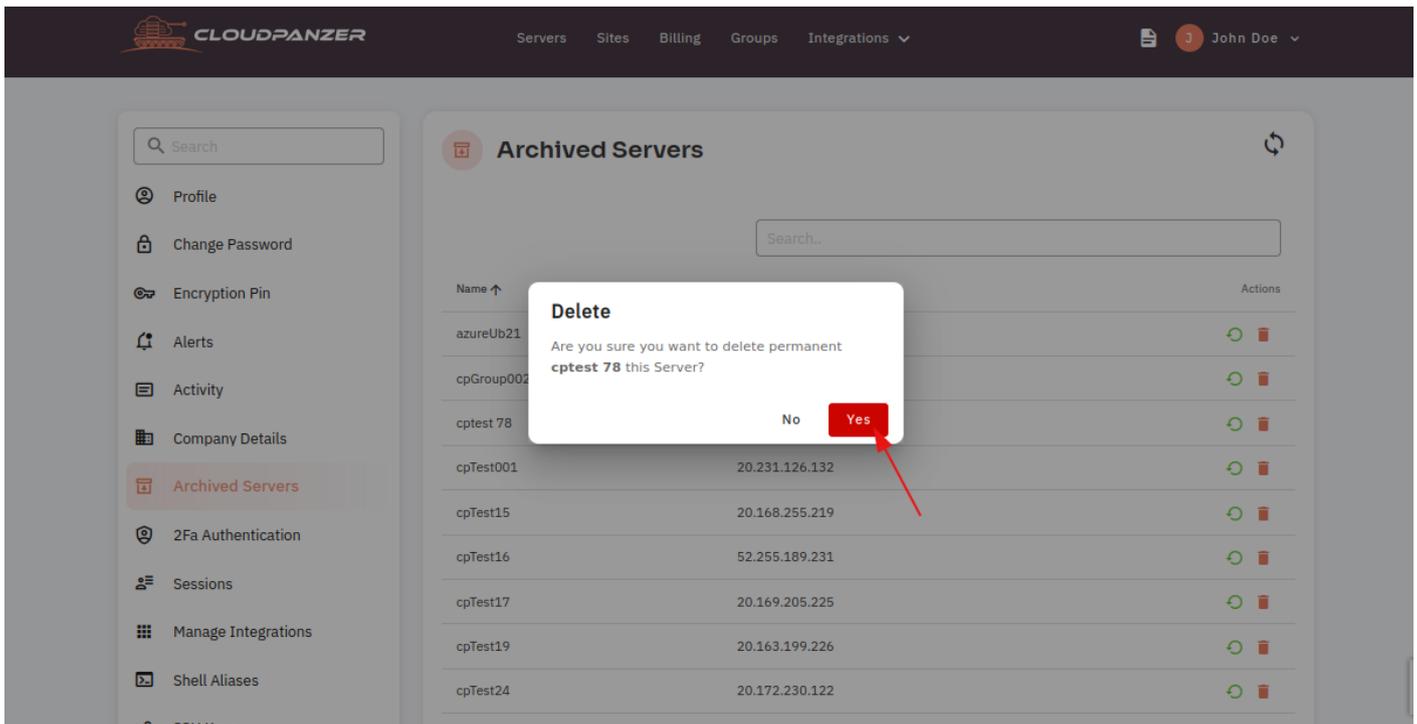
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### Archived Servers

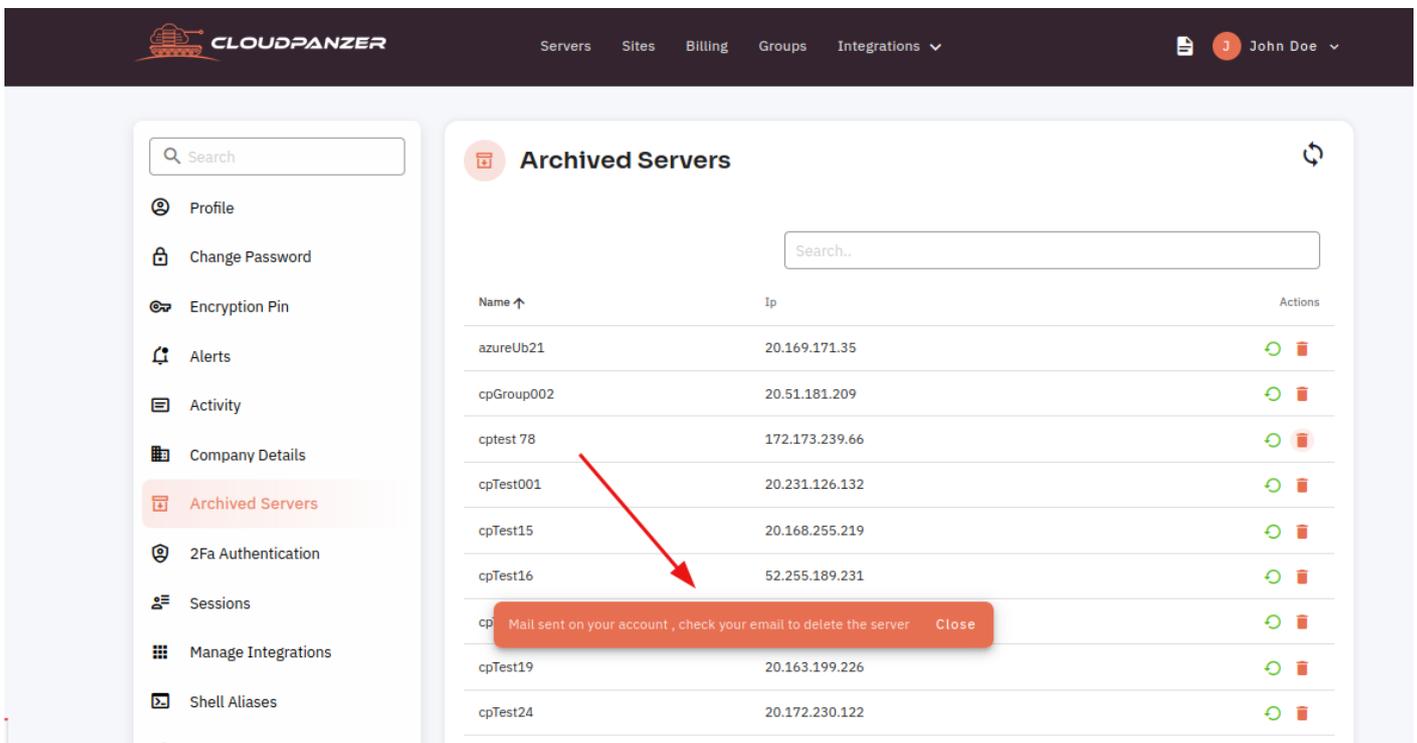
Search..

Name ↑	Ip	Actions
azureUb21	20.169.171.35	<span>↻</span> <span>🗑️</span>
cpGroup002	20.51.181.209	<span>↻</span> <span>🗑️</span>
cptest 78	172.173.239.66	<span>↻</span> <span>🗑️</span>
cpTest001	20.231.126.132	<span>↻</span> <span>🗑️</span>
cpTest15	20.168.255.219	<span>↻</span> <span>🗑️</span>
cpTest16	52.255.189.231	<span>↻</span> <span>🗑️</span>
cpTest17	20.169.205.225	<span>↻</span> <span>🗑️</span>
cpTest19	20.163.199.226	<span>↻</span> <span>🗑️</span>
cpTest24	20.172.230.122	<span>↻</span> <span>🗑️</span>

5: Click on the yes button to delete a server.



Here, you can see the server has been deleted successfully.



Looking for Mobile App Instructions?

Available at <https://kb.cloudpanzer.com/books/mobile-app/page/how-to-delete-server-permanently>

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